

**Position Title: Archery Instructor**

Location: Gorham Scout Ranch

Job Classification: Seasonal

**About the job:** Under the direction of the Shooting Sports Director the Archery Instructor is responsible to oversee camper safety at the archery range and assist in maintaining the archery range.

**Major Job Responsibilities:**

- Supervises activities at the archery range and ensures that policies, guidelines, and safety procedures are followed.
- Warns participants of improper activities or danger and enforces archery range rules and water safety policies.
- Administers first aid in the event of injury.
- Evaluates conditions for safety and initiates shooting sports emergency action plan as required.
- Inspects archery range, and equipment, to ensure that they are safe and usable.
- Maintains equipment and first aid inventory.
- Ensures that first aid supplies are maintained, and that equipment is in good order and placed properly at the start of each shift.
- Fill out required check lists.
- Attends scheduled Archery Instructor training and meetings.
- Teaches archery Merit Badge class/
- Other archery range projects as assigned.

**Relationships:**

The Archery Instructor will register with the Boy Scouts of America and agree to promote the mission of the Boy Scouts of America and the Great Southwest Council. The camp's emergency operations plan outlines the relationship between the camp health officer and the Archery Instructor for emergency management and care.

**Qualifications:**

- Must be attentive and able to give directions.
- Must be able to stand for long periods of time and lift up to 50lbs
- Previous Archery experience preferred but not required.
- 18 years or older.

**Physical Aspects of the Position:**

- Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to archery range users.
- Ability to observe Scout behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.

- Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- Physical ability to respond appropriately to situations requiring first aid. Must be able to assist Scouts in an emergency (water related, fire, evacuation, illness, or injury) and possess strength and endurance.

How to Apply: If you feel your skills and experience are a match for this position, please request an application by emailing [gorhamscoutranch@gmail.com](mailto:gorhamscoutranch@gmail.com) with STAFF APPLICATION in the Subject line.

#### *Position Purpose:*

Oversee patron safety at the Lake Retreat archery range. Maintain archery range and dock areas.

#### *Archery Instructor Job Responsibilities:*

- Supervises swimming activities at the archery range and ensures that policies, guidelines, and safety procedures are followed.
- Warns swimmers of improper activities or danger and enforces archery range rules and water safety policies.
- Administers first aid in the event of injury, rescues swimmers in distress or danger of drowning.
- Evaluates conditions for safety and initiates aquatics emergency action plan as required.
- Inspects archery range, dock, equipment, and water to ensure that they are safe and usable.
- Maintains equipment and first aid inventory.
- Ensures that first aid supplies is maintained and that equipment is in good order and placed properly at the start of each shift.
- Clear lily pads or other obstacles from swimming areas.
- Fill out required check lists.
- Attends scheduled Archery Instructor training and meetings.
- Other archery range projects as assigned.

#### *Archery Instructor Qualifications / Skills:*

- Must be or willing to become CPR/First Aid, Archery Instructor Certified through the American Red Cross and maintain certification.
- Must be attentive and able to give directions.
- Must be able to stand for long periods of time and lift up to 50lbs

#### *Education, Experience:*

- Previous Archery Instructing experience preferred but not required.

- 18 years or older preferred (those under 18 will be considered on an individual basis).